

## Choice

Choice activity allows you to post a single question with multiple answers in which students can vote for.

### Create a Choice activity

- 1) In course main page, press **[Turn editing on]** at top right corner
- 2) Press **[ + Add an activity or resource ]** under a course section
- 3) Press the **“Choice”** box
- 4) Enter the Choice name
- 5) Select/Modify the options from **“General”** and **“Options”** categories:
  - **Description** - enter the Choice question
  - **Display mode for the options** - whether the options are shown horizontally or vertically
  - **Allow choice to be updated** - whether to allow students to change their selections after making their first ones
  - **Allow more than one choice to be selected** - whether to allow students to select more than one options
  - **Limit the number of responses allowed** - whether to limit the number of students selecting each option (If enabled, please enter the numbers in the respective **“Limit”** fields below)
  - **Option** - enter the Option names
- 6) Press **“Availability”** and **“Results”** categories, then select the appropriate options:
  - **Allow responses from & until** - if enabled, you can select the start and end dates and times of the Choice activity
  - **Show preview** - if checked, students can view the options before the Choice activity is open for their selections
  - **Publish results** - whether or not and when students can view the Choice results
  - **Show column for unanswered** - whether or not students can view who has not made his/her selections
- 7) If necessary, modify its Common module, Restrict access and Activity completion settings
- 8) Press **[Save and return to course]**

#### **Note:**

#### **Download students' Choice results**

- 1) In course main page, press the name of the Choice activity
- 2) In Choice page, press **“View X responses”**
- 3) Press **[Download in ODS format]**, **[Download in Excel format]** or **[Download in text format]** to download the Choice results in the corresponding file format