Extend a course's expiry date

1) Press at top left corner after login, then press [**Dashboard**]
2) Press **[Customise this page]** at top right corner
3) Press at top left corner, then press [**Add a block**]
4) In the pop-up window, press **[Courses Maintenance]** to add this block in Dashboard
5) In Courses Maintenance block, press **[Extend courses]**
6) Search for the course by entering its course code, then press **[Apply filter]**
7) In the course list, check **"Change"** checkbox of the course whose expiry date you want to extend, **"Available"** checkbox would be also checked
8) Update the course's expiry date
9) Press **[Save]**, then the course will be immediately available to all of its participants again