


## Main blocks available in Dashboard

### A) Blocks in Dashboard by default

Block	Description
School announcements	List the latest announcements from the course(s) you currently administer/teach and Learner Portal
Timeline	List the due date(s) and time(s) of resource(s)/activity(-ies) with time limitation from the course(s) you currently administer/teach
Recently accessed courses	Show your enrolled courses whose main pages you have accessed most recently
Course overview	Show your enrolled courses whose main pages can be accessed by pressing their course pictures / titles
Latest announcements	List the latest announcements from SOUL 2.0 site
Career SPACE	Provide link to Career SPACE - the one-stop online career platform for HKU SPACE alumni and students
Support Center	<ul style="list-style-type: none"> <li>● Provide links to SOUL 2.0 User Guides and FAQs</li> <li>● Provide links to Virtual Classroom (Adobe Connect) Start Guides and FAQs</li> <li>● Provide link to IT Help ticket system for users to create tickets to ask questions / leave comments about SOUL 2.0</li> </ul>
HKU SPACE e-Services	<ul style="list-style-type: none"> <li>● Provide links to main HKU SPACE e-Services and e-learning facility/service request forms</li> <li>● Provide links to HKU SPACE Blended Learning Guidelines and HKU 'What is plagiarism?' booklet website</li> <li>● Show the current status of Turnitin service</li> </ul>
HKU SPACE e-Services (for Centennial College)	<ul style="list-style-type: none"> <li>● Provide links to main Centennial College e-Services</li> <li>● Provide link to HKU 'What is plagiarism?' booklet website</li> <li>● Show the current status of Turnitin service</li> </ul>
Calendar	Show your designated events, the events from your currently enrolled course(s) and SOUL 2.0 site that will take place during the month

**B) Main blocks that can be added in Dashboard**

Block	Description
Courses Maintenance	Provide links to Courses Maintenance functions for you to create and administer courses in SOUL 2.0
HTML	Can add text, images, multimedia, links and embedded codes in this block
Random glossary entry	Show random entries from a Glossary activity
Recently accessed items	Show the resource(s)/activity(-ies) that you have accessed most recently
Remote RSS feeds	List the RSS feeds from external websites
Starred courses	Show your enrolled courses that have been 'starred'/bookmarked ( <b>Note:</b> In Course Overview block, at bottom right corner of an enrolled course, you can press  then <b>[Star this course]</b> to 'star' this course)
Tags	<ul style="list-style-type: none"> <li>● Show the keywords linked to different contents in SOUL 2.0</li> <li>● Each tag's size is related to the number of linked contents</li> </ul>
Upcoming events	List the upcoming events from Timeline and Calendar block

**C) Additional main blocks that can be added in course main page**

Block	Description
Activities	List and allow navigation between different <u>activities</u> in course main page
Course report	Provide links to different course reports
Course summary	Shows the course summary entered in the course's Edit Settings page
Download materials	Allow downloading of all file resources (including those inside folder resources) in course main page by pressing <b>[Download]</b> in this block
Quickmail	Allow sending messages to course participant(s) via SOUL 2.0 system or email
Recent activity	List the updates in course main page (e.g. new resources/activities added, new forum posts created) since the user's last access
Search forums	Allow you to search forum post(s) by keyword(s)

**Note:**

Those blocks that can be added in course main page are shaded in grey colour.