

Edit course settings

- 1) In course main page, press  [Actions menu] at top right corner, then press [ Edit settings]
- 2) Press [Expand all] to expand all the categories of course settings
- 3) In Course Settings page, you can update the following options:
 - **Course summary** - course description that is shown in Courses and Search Courses pages
 - **Course image** - course image that is shown in Courses Overview block, Courses and Search Courses pages
 - **Format** - organization of course sections by topic or week
 - *Topics format* - the course main page will be organized into topics/sections
 - *Weekly format* - the course main page will be organized into weekly sections that clearly show the course start and end dates
 - **Hidden sections** - how the hidden sections in course main page are shown to students
 - **Force theme** - course theme specific to different HKU SPACE Colleges and subject areas
 - **Force language** - user interface's language within course main page
 - **Show gradebook to students** - whether to show students their grades within the course in gradebook or not
 - **Maximum upload size** - maximum size of file that can be uploaded by students of this course
 - **Enable completion tracking** - whether to allow Activity Completion option (which can help track students' course progress) to be set for all the activities in a course
 - **Show activity completion conditions** - whether to show activity completion conditions below each activity within course main page
- 4) Press [Save and display]

Note:

- 1) If necessary, please change the course full name and course short name (i.e. course code) in SCORE. Their updates will be synchronized to SOUL 2.0 on the next day.
- 2) Please use "**Extend courses**" function to change the course's end date and visibility to all course participants.
- 3) "Force language" option of a course will override a user's "Preferred Language" option.
- 4) "Maximum upload size" option of an activity will override the one for the whole course.