## **Fdit a section and its content**

- 1) In course main page, press [Turn editing on] at top right corner
- 2) <u>In the editing mode</u>, you can press the icons below at the beginning/end of a course section/activity/resource for further actions:
- **(Move)** move a section or an activity/resource to another location
- [Edit title] edit the name of a section or an activity/resource
- 3) You can press [Edit ▼] at top right corner of a section, then press the icons below for further actions:
- [Edit topic] edit the section name and summary
- / \* [Hide / Show topic] hide/show the section from/to students for viewing
- [Delete topic] delete the section and all the activities/resources inside this section
- 4) You can press [Edit ▼] at the rightmost of an activity/resource, then press the icons below for further actions:
- [Edit settings] edit the settings of the activity/resource
- / **[Move right / left]** move the activity/resource to the right/left
- / \* [Hide / Show] hide/show the activity/resource from/to students for viewing
- [Duplicate] make a copy of the activity/resource
- [Assign roles] assign a role with its corresponding permissions to a user in the activity/resource
- [Delete] delete the activity/resource
- 5) You can press [ \* Add an activity or resource] under a section to add an activity/resource inside the section