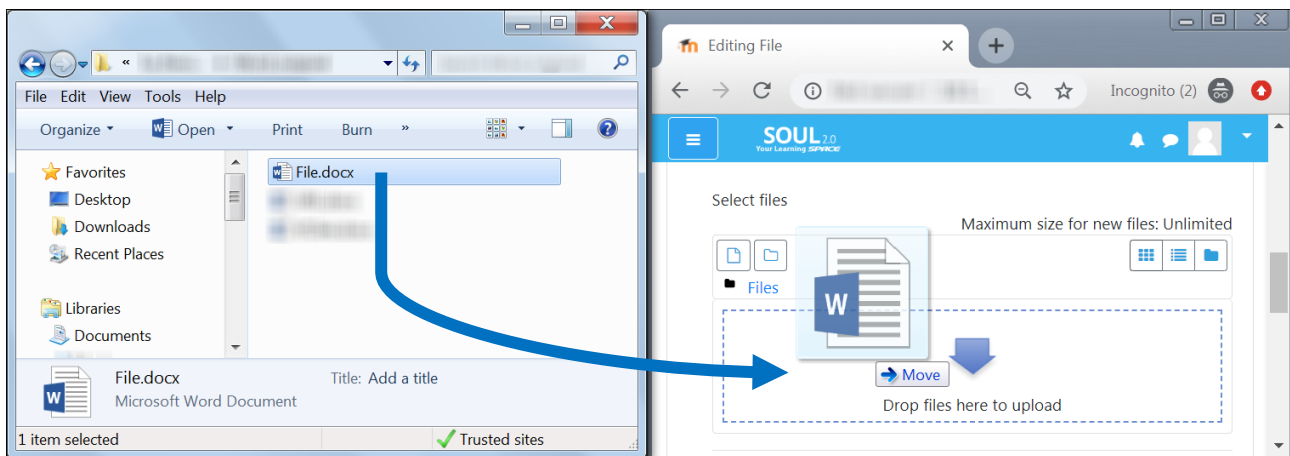# Folder

Folder resource allows you to show a number of files in a folder.

Create a Folder resource

1) In course main page, press **[Turn editing on]** at top right corner
2) Press **[➕ Add an activity or resource]** under a course section
3) Press the **"Folder"** box
4) Enter the Folder name
5) Open your computer's File Explorer that has the file(s) you want to add in the Folder resource
6) Select, drag and drop the file(s) from File Explorer to **Files** field

7) Select the appropriate display options:
- **Display folder contents** - whether to show Folder files in course main page or a new page
- **Show subfolders expanded** - whether to show subfolders expanded or collapsed
- **Show download folder button** - If checked, all Folder files can be downloaded as a zipped file after pressing **[Download folder]**
8) If necessary, modify its Common module, Restrict access and Activity completion settings
9) Press **[Save and return to course]**

Note:

After step 1), you can also select, drag and drop a zipped file from File Explorer to the end of a section in course main page, then select "Unzip files and create folder" option to unzip the zipped file and create a Folder resource that contains the files inside the zipped file.