






## Group choice

Group choice activity allows students to enrol themselves in a group for an activity within a course.

### A) Create groups in a course

- 1) Press  at top left corner of a course main page, then press [ **Participants**]
- 2) In Participants page, press  [Actions menu], then press [ **Groups**]
- 3) In Groups page, press [**Create group**]
- 4) Enter the group name, then press [**Save changes**]
- 5) If necessary, repeat step 3)-4) to create more groups

### B) Create a Group choice activity

- 1) In course main page, press [**Turn editing on**] at top right corner
- 2) Press [ **Add an activity or resource**] under a course section
- 3) Press the “**Group choice**” box
- 4) Enter the Group choice name
- 5) Select the options from “**Miscellaneous settings**” category:
  - **Publish results** - whether and when students can view the Group choice results
  - **Privacy of results** - whether to show student names within the columns of Group choices in its Responses page
  - **Allow choice to be updated** - whether to allow students to change their selections after making their first ones
  - **Show column for unanswered** - whether students can view who has not made his/her selections
  - **Limit the number of responses allowed** - whether to limit the number of students selecting each option (If enabled, please enter the number in the “**General limitation**” field below)
- 6) In “**Groups**” category, press to choose the groups for student selection in “**Available Groups**” field, then press [**Add Group**]
- 7) Press “**Restrict answering to this time period**” category, then select the appropriate options:
  - **Open & Until** - if enabled, you can select the start and end dates of times of the Group Choice activity
- 8) If necessary, modify its Common module, Restrict access and Activity completion settings
- 9) Press [**Save and return to course**]

#### **Note:**

#### **Download students’ Group choice results**

- 1) In course main page, press the name of the Group choice activity
- 2) In Group choice page, press “View X responses”
- 3) Press [Download in ODS format], [Download in Excel format] or [Download in text format] to download the Group choice results in the corresponding file format